On the Water. On the Move. Please type or print in BLOCK CAPITAL LETTERS clearly inside the box.   Is this a new permit or a renewal? (check one): New   Renewal Is this a COMMERCIAL or   Address of alarm:
(Street #)       (Street Name)       (Apt. /Suite)         If a business, business name:
If a business, business name:       If a business name:       If a business name:         Mailing address:       If different than       If different than         Physical address)       If etc. / Suite)       If etc. / Suite)         City:       If etc. / Suite)       If etc. / Suite)         Name of Local Permit Holder       If etc. / Suite)       If etc. / Suite)         Texas Drivers license number of Local Permit Holder (State / DL number):       If etc. / Suite)         Date of birth of Local Permit Holder:       If etc. / If etc
Mailing address:       Image: City:
(If different than Physical address)       (Street #)       (Street Name)       (Apt. / Suite)         City:       State:       Zip:       Image: City:         Name of Local Permit Holder       Image: City:       State:       Zip:         Texas Drivers license number of Local Permit Holder (State / DL number):       Image: City:       Image: City:         Date of birth of Local Permit Holder:       Image: City:       Image: City:       Image: City:         Date of birth of Local Permit Holder:       Image: City:       Image: City:       Image: City:         Phone numbers/Address of Local Permit Holder/Local Responsible Party       Image: City:       Image: City:       Image: City:         Address:       Image: City:       Image: City:       Image: City:       Image: City:       Image: City:
City:       State:       Zip:         Name of Local Permit Holder       Image: City:       State:       Zip:         Name of Local Permit Holder       Image: City:       Image: City:       Image: City:         Texas Drivers license number of Local Permit Holder (State / DL number):       Image: City:       Image: City:       Image: City:         Date of birth of Local Permit Holder:       Image: City:       Image: City:       Image: City:       Image: City:         Phone numbers/Address of Local Permit Holder/Local Responsible Party       Image: City:       Image: City:       Image: City:         Address:       Image: City:       Image: City:       Image: City:       Image: City:       Image: City:
City:       Image:
Texas Drivers license number of Local Permit Holder (State / DL number):         Date of birth of Local Permit Holder:         Image: Im
Date of birth of Local Permit Holder:
Phone numbers/Address of Local Permit Holder/Local Responsible Party       Address:
Home: Work:
Fax: Cell:
Is this a SILENT alarm or an AUDIBLE alarm? (check one) Type of Alarm?
Do you have any pets in or around the residence/business that could prevent officer's access: Yes No
*Emergency Contact Information* (Please provide the name, address and phone numbers of two contacts) #1 Name: #2 Name: #2 Name:
Address: Address: Address:
Email:
Home: Home:
Work: Work: Work:
Cell: Cell:
Pager:
Alarm System Monitored By:
Address:
Phone:
Alarm System Installed By:
Manufacturer of Unit:
Address:
A fee of \$ 35.00 is required at the time that this permit is issued. Checks may be made out to the City of Rowlett. The permit expires one year from the date of issuand A new permit application must be filled out and submitted 30 days <b>prior</b> to the expiration date. All permit holders are allowed three false alarms within a twelve mon
period. For each alarm thereafter a citation will be issued. For more information, please see: www.ci.rowlett.tx.us (city secretary/ordinances).
(Signature of Local Permit Holder/Local Responsible Party) (Date) Permit #: (Internal Use Only)

## INSTRUCTIONS FOR COMPLETING THE ALARM PERMIT APPLICATION

Alarm permits are good for 12 months from the date of issuance.

A renewal permit application must be completed and turned in every year.

City Ordinance allows for three free false alarms within a 12-month period. Upon the forth alarm a citation for "Excessive False Alarms" will be issued. Failure to either pay, or contest the citation will result in a warrant for the arrest of the responsible person to be issued.

If you are applying for a new alarm permit or a renewal, a fee of \$35.00 is required. Checks or money orders should be made out to the **City of Rowlett** and mailed along with the application to City of Rowlett, Alarm Program, PO Box 140936, Irving, Texas 75014-0936. Payment can also be made online. Go to www.rowlett.com/online payments. Rowlett Police Department Alarm Program can be contacted at 972-831-7494. Alarm permits are not transferable. If the home or business is sold, the new owners must apply for their own permit. For rental property and apartments, the permit must be filled out by the renters and contain their information. Rental property owners should make their new tenants aware of this prior to move in.

The Emergency Contact Information is also very important. Your emergency contacts should be close friends or family members who can gain access to the interior of your home or business while you are away. They should be familiar with your alarm system and know how to deactivate it should it malfunction while you are away. Your emergency contact should also have your authority to take any necessary measures needed in order to secure your property in the event of a burglary, fire, or damage to your home or business.

Should you desire more information about laws pertaining to alarm systems and permits, Chapter 18 of the Rowlett City Ordinances provides this information. Copies of this article and all other city ordinances may be obtained from the Rowlett City Secretaries Office located in City Hall at 4000 Main Street or you may visit the city website at www.ci.rowlett.tx.us (city secretary/ordinances).